
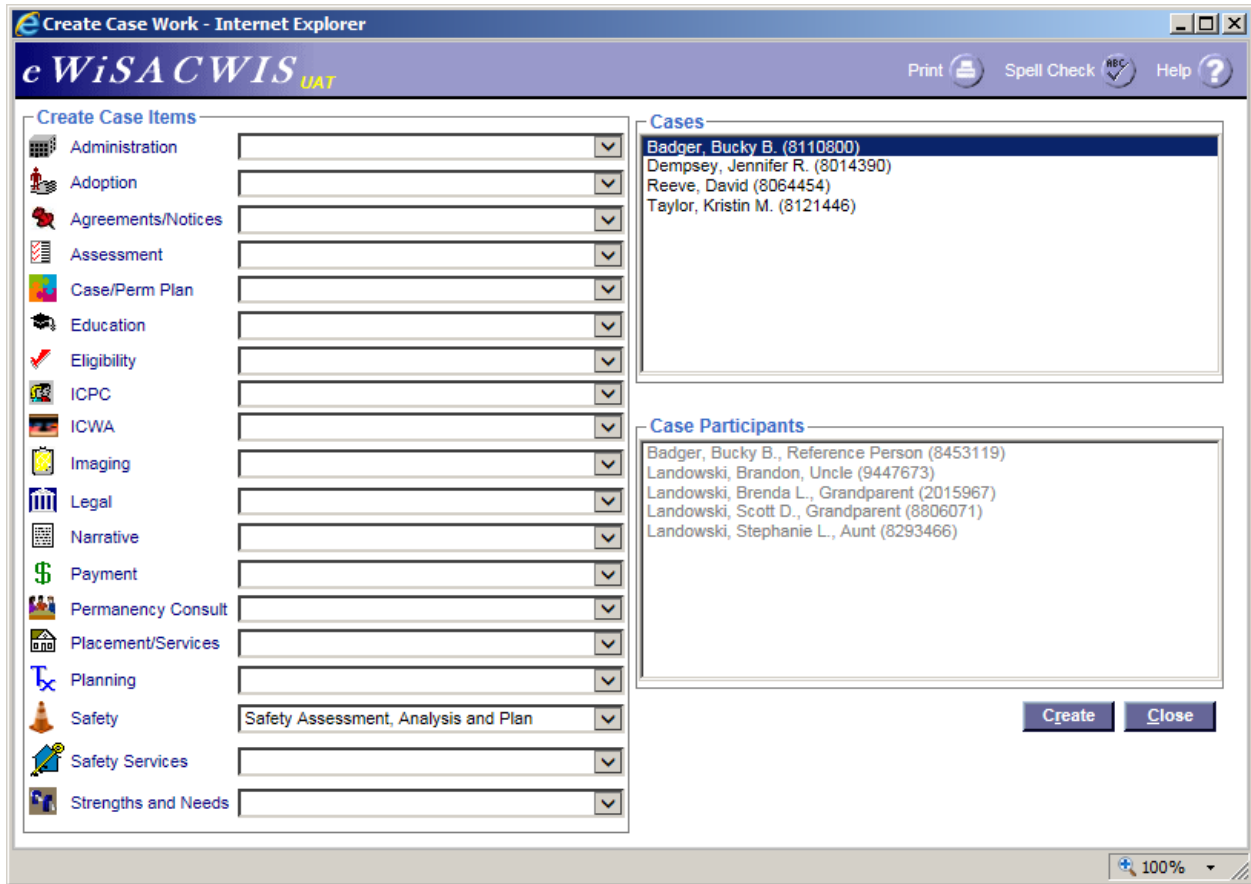


Safety Assessment, Analysis and Plan

Note: In order to create a Safety Assessment, Analysis and Plan, an assignment to the case is needed.

1. From the desktop, go up to Create > Case Work or click the Case Work hot button . This will open the Create Case Work page.
2. On the Create Case Work page, select Safety Assessment, Analysis and Plan from the Safety Assessment drop-down. Select the appropriate Case. Click Create.



Create Case Work - Internet Explorer

eWiSACWIS UAT Print Spell Check Help

Create Case Items

- Administration
- Adoption
- Agreements/Notices
- Assessment
- Case/Perm Plan
- Education
- Eligibility
- ICPC
- ICWA
- Imaging
- Legal
- Narrative
- Payment
- Permanency Consult
- Placement/Services
- Planning
- Safety: Safety Assessment, Analysis and Plan
- Safety Services
- Strengths and Needs

Cases

- Badger, Bucky B. (8110800)
- Dempsey, Jennifer R. (8014390)
- Reeve, David (8064454)
- Taylor, Kristin M. (8121446)

Case Participants

- Badger, Bucky B., Reference Person (8453119)
- Landowski, Brandon, Uncle (9447673)
- Landowski, Brenda L., Grandparent (2015967)
- Landowski, Scott D., Grandparent (8806071)
- Landowski, Stephanie L., Aunt (8293466)

Create **Close**

3. If prior Safety Assessment, Analysis and Plans exist for this case, the Safety Assessment, Analysis and Plan Selection Copy page will appear allowing you to copy a previous plan by clicking the Copy hyperlink. If you do not want to copy any previous plan, select the 'Create' button.

eWiSACWIS Print Spell Check Help

Case

Case ID: 9222747 Case Name: Mom Madison

Safety Assessment, Analysis and Plan Selection

Select the View link to view details. Select the Copy link to copy the specific record. Select the Create button to create a Safety Assessment and Planning page without copying a previous record.

Date of Safety Assessment	Finding		
09/01/2011	Unsafe	View	Copy

[Create](#) [Close](#)

Done Trusted sites | Protected Mode: Off 100%

4. On the Safety Assessment, Analysis and Plan page, select the Type of Safety Assessment, Analysis and Plan being created.
5. The Part. Info tab will be blank unless a Safety Assessment, Analysis and Plan was selected to copy. Click the Add/Edit button in the Child Information and Parent/Caregiver Information group boxes to add the participants for this Safety Assessment, Analysis and Plan.

Safety Assessment, Analysis and Plan - Windows Internet Explorer

eWiSACWIS TM Print Spell Check ABC Help ?

General

Name: Mom Madison Worker: Caitlin M. Cake Approval Date: Type: ☐ Completed

Part. Info | **Safety Assessment** | **Description of Safety Threats**

Child Information

Child Name DOB

Parent/Caregiver Information

Parent/Caregiver Name DOB

Options:

Done Trusted sites | Protected Mode: Off 100%

6. The Case Participants/Collaterals page allows you to select the appropriate participants. Click Continue to return to the Safety Assessment, Analysis and Plan page. New participants or collaterals must be added to the case before they will display here.

Select	Person Name	DOB
<input type="checkbox"/>	Madison, Mom	11/27/1979
<input type="checkbox"/>	Madison, Dad	02/21/1972
<input checked="" type="checkbox"/>	Madison, Daughter	02/02/2006
<input checked="" type="checkbox"/>	Madison, Son	05/05/2004

[Continue](#) [Close](#)

7. The participants are now displayed on the Part. Info tab.

General
Name: Mom Madison Worker: Caitlin M. Cake Approval Date: Type: Prior to Case Closur ☐ Completed

Part. Info | Safety Assessment | Description of Safety Threats | Plan Analysis

Child Information

Child Name	DOB
Madison, Daughter	02/02/2006
Madison, Son	05/05/2004

[Add/Edit](#)

Parent/Caregiver Information

Parent/Caregiver Name	DOB
Madison, Dad	02/21/1972
Madison, Mom	11/27/1979

[Add/Edit](#)

Options: [Go](#) [Save](#) [Close](#)

Done Trusted sites | Protected Mode: Off 100%

8. The Safety Assessment tab contains 11 Safety Threats. Answer the 11 questions and scroll down to the Safety Assessment and Conclusion group box. Enter the Date of Safety Assessment and for Division of Milwaukee Child Protective Services (DMCPS) workers, complete the DMCPS Safety Services group box as applicable.
- If all safety questions are answered 'No', enter the date of the safety assessment, open the Safety Assessment template from the Options drop-down, check the Completed check box in the upper right-hand corner and proceed to step 16 in this guide.
 - If any safety question is answered yes, proceed to the next step.

The screenshot displays the eWiSACWIS web application in a Windows Internet Explorer browser window. The title bar reads "Safety Assessment, Analysis and Plan - Windows Internet Explorer". The application header features the "eWiSACWIS" logo and navigation links for "TM", "Print", "Spell Check", and "Help".

The main content area is divided into several sections:

- General:** Contains fields for "Name: Mom Madison", "Worker: Caitlin M. Cake", "Approval Date:", "Type: Prior to Case Closure" (dropdown), and a "Completed" checkbox.
- Tabs:** A row of tabs includes "Part. Info", "Safety Assessment" (selected), "Description of Safety Threats", and "Plan Analysis".
- Safety Assessment Questions:** Four questions are listed, each with "Yes" and "No" radio button options:
 - "One or both parents/caregivers lack parenting knowledge, skills, or motivation necessary to assure the child's basic needs are met. [Details](#)" (No selected)
 - "The child has exceptional needs which the parents/caregivers cannot or will not meet. [Details](#)" (No selected)
 - "Living arrangements seriously endanger the child's physical health. [Details](#)" (No selected)
 - "The child is profoundly fearful of the home situation or people within the home. [Details](#)" (Yes selected)
- Safety Assessment and Conclusion:** Includes a statement "One or more factors that negatively affect safety are identified:" with "Yes" and "No" radio buttons (No selected). Below this is the "Date of Safety Assessment:" field with the value "09/01/2011". Instructions follow: "If the answer is No, then the child(ren) is safe. Proceed only with the required documentation of contacts, interview content or observations, and supervisory approval." and "If the answer is Yes, then the child(ren) may be unsafe. Please continue with the Description of Safety Threats and Plan Analysis tabs." The "Final Safety Decision:" is set to "Unsafe".
- BMCW Safety Services:** Contains a "Safety Case Closure" checkbox.

At the bottom, there is an "Options:" dropdown menu with a "Go" button, and "Save" and "Close" buttons. The browser's status bar at the very bottom shows "Done", "Trusted sites", "Protected Mode: Off", and a zoom level of "100%".

9. The Description of Safety Threats tab displays the Safety Threats selected on the Safety Assessment tab with required narrative text to describe each identified safety threat. The Services Available/Accessible group box questions are view only on this tab.

The screenshot shows a web browser window titled "Safety Assessment, Analysis and Plan - Windows Internet Explorer". The application is "eWiSACWIS". The top navigation bar includes "Part. Info", "Safety Assessment", "Description of Safety Threats" (selected), and "Plan Analysis".

General

Name: Mom Madison Worker: Caitlin M. Cake Approval Date: Type: Prior to Case Closure ☐ Completed

Safety Threats

Specifically describe the family conditions that support the safety threats identified. If any evaluations such as Psychological, Medical/AODA evaluations are needed to understand the conditions that affect safety, describe those here.

	Row 1 of 1
The child is profoundly fearful of the home situation or people within the home. Description: <div></div>	

Services Available/Accessible

All Needed Services/activities provided. ☐ Yes ☐ No

All Needed Services/activities/providers are available at level/time required. ☐ Yes ☐ No

Options:

Done ☒ Trusted sites | Protected Mode: Off

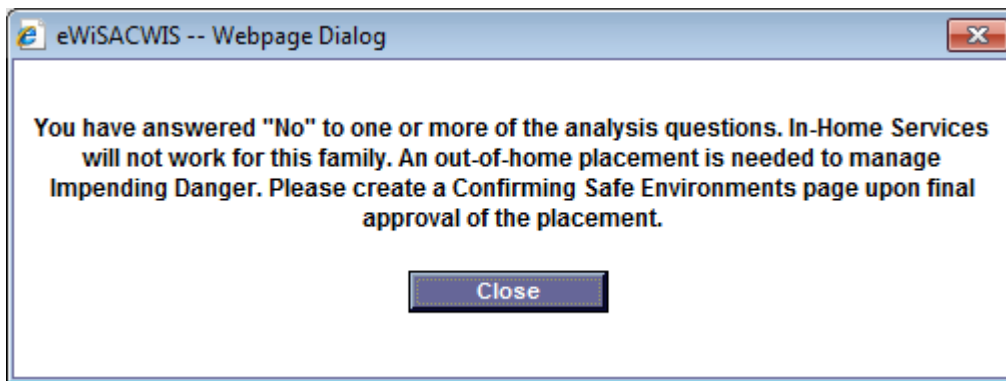
10. The Plan Analysis tab contains several questions. How you answer 'Can and will the non-maltreating parent or another adult in the home protect the child(ren)?' will impact how the rest of this tab works. If you answer 'Yes', the corresponding narrative becomes required and the Analysis questions are disabled. If you answer 'No' or 'N/A', the narrative is disabled and the Analysis questions are enabled and required.

The screenshot shows the eWiSACWIS web application in a Windows Internet Explorer browser window. The title bar reads "Safety Assessment, Analysis and Plan - Windows Internet Explorer". The page header features the eWiSACWIS logo and navigation links: TM, Print, Spell Check, and Help. The main content area is divided into tabs: Part Info, Safety Assessment, Description of Safety Threats, and Plan Analysis (which is currently selected). Under the Plan Analysis tab, there are two sections: "Parent / Caregiver Protective Capacity" and "Analysis". The "Parent / Caregiver Protective Capacity" section contains the question "Can and will the non-maltreating parent or another adult in the home protect the child(ren)?" with radio buttons for Yes, No, and N/A. Below this is a text area for justification. The "Analysis" section contains five questions, each with Yes/No radio buttons: "An In Home Safety Plan is necessary to ensure safety of the child(ren) and control threats which would otherwise result in imminent risk of placement.", "The parents/caregivers are willing for services to be provided and will cooperate with service providers.", "The home environment is calm enough for services to be provided and for the service providers to be in the home safely.", "Safety Services that control all of the conditions affecting safety can be put in place without the results of any scheduled evaluations.", and "Parents/Caregivers are residing in the home." At the bottom of the form, there is an "Options:" dropdown menu, a "Go" button, and "Save" and "Close" buttons. The browser's status bar at the bottom shows "Done", "Trusted sites | Protected Mode: Off", and a zoom level of 100%.

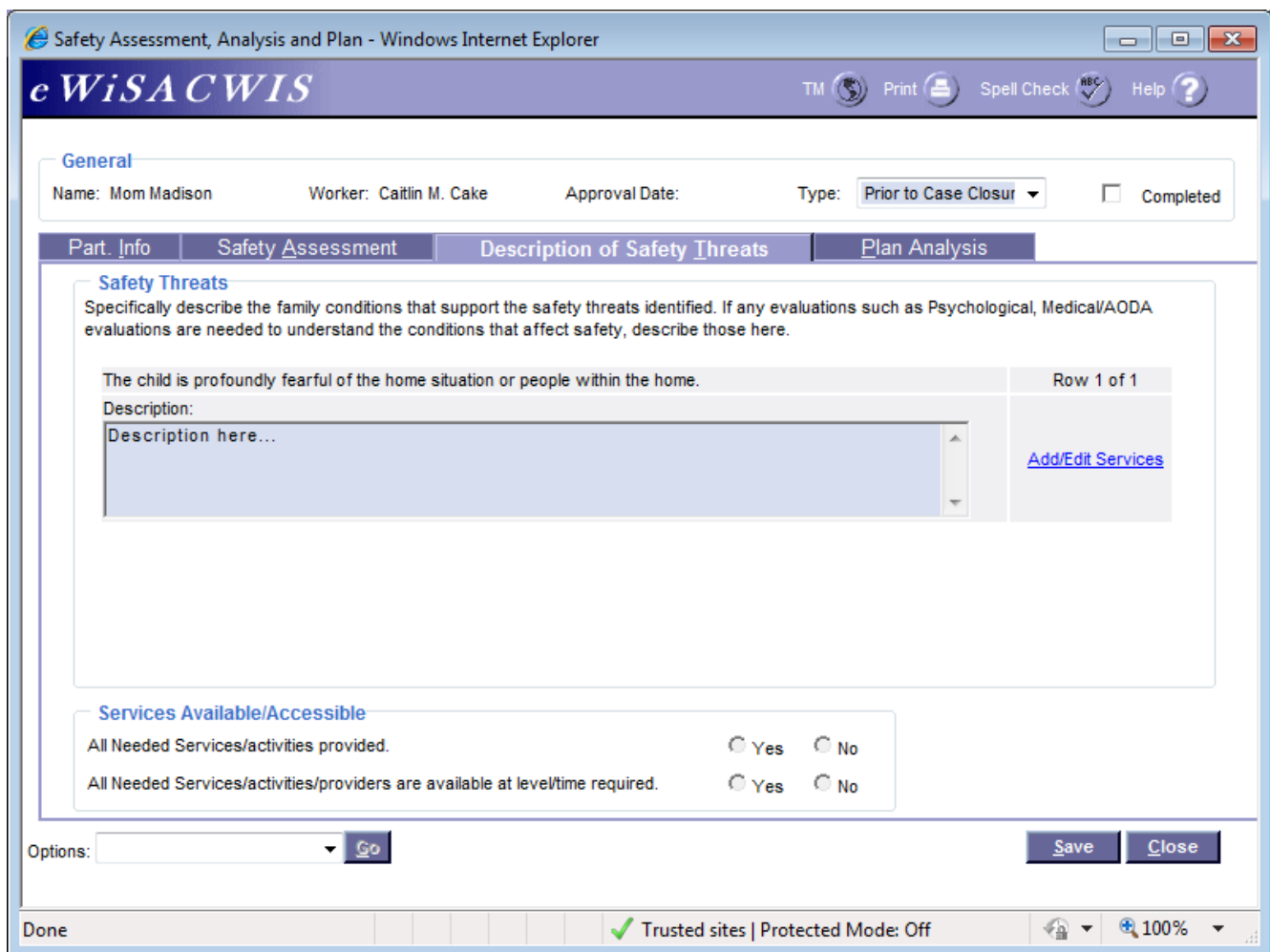
11. If all of the Analysis questions are answered 'Yes', you will receive the following message. Selecting No returns you to the Plan Analysis tab. Selecting Yes will take you to the Description of Safety Threats tab to enter the In-Home Services that will be implemented to ensure safety of the child(ren) in the home.

The screenshot shows a "Webpage Dialog" box from eWiSACWIS. The message inside reads: "You have answered 'Yes' to all of the analysis questions. In-Home Services will work for this family. Please proceed to develop services for the In-Home Safety Plan. Please select Yes to add services at this time. Select No to remain on this tab." At the bottom of the dialog are two buttons: "Yes" and "No".

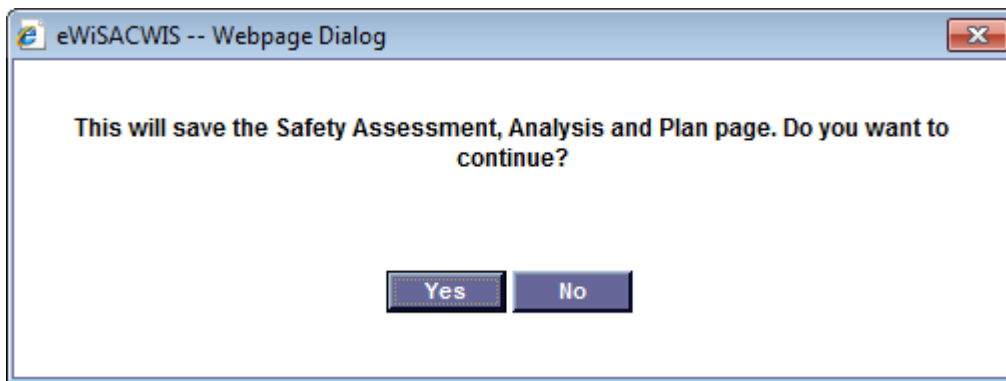
12. If one or more of the Analysis questions are answered 'No,' the following message will direct you to complete a Confirming Safe Environments:



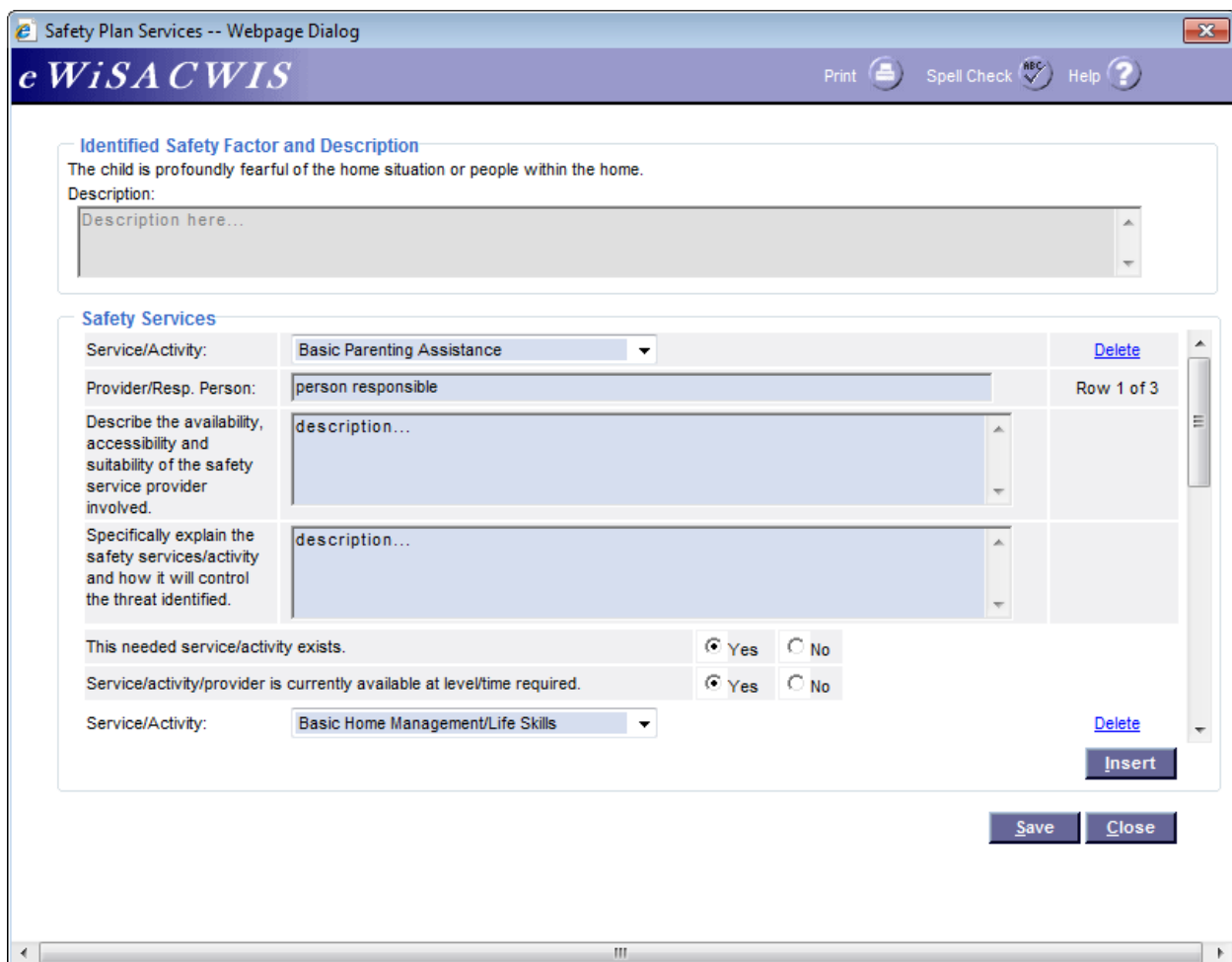
13. If in-home services may work for this family, enter the services that will be implemented by clicking the 'Add/Edit Services' hyperlink on the Description of Safety Threats tab.

A screenshot of the eWiSACWIS web application interface. The browser window title is "Safety Assessment, Analysis and Plan - Windows Internet Explorer". The page has a purple header with the eWiSACWIS logo and navigation links (TM, Print, Spell Check, Help). The main content area has a "General" tab selected, showing fields for Name (Mom Madison), Worker (Caitlin M. Cake), Approval Date, Type (Prior to Case Closur), and a Completed checkbox. Below this are four tabs: Part. Info, Safety Assessment, Description of Safety Threats, and Plan Analysis. The "Description of Safety Threats" tab is active, displaying a text area for "Safety Threats" with the description: "The child is profoundly fearful of the home situation or people within the home." Below the text area is a table with one row, labeled "Row 1 of 1", containing a text area for "Description" and a link "Add/Edit Services". At the bottom of the "Description of Safety Threats" tab is a section "Services Available/Accessible" with two rows of radio buttons for "Yes" and "No". The first row is "All Needed Services/activities provided." and the second row is "All Needed Services/activities/providers are available at level/time required." The bottom of the page has an "Options:" dropdown, a "Go" button, and "Save" and "Close" buttons. The browser status bar at the bottom shows "Done", "Trusted sites | Protected Mode: Off", and "100%".

14. Clicking the Add/Edit Services link will launch a pop-up. Click Yes to save and continue or No to return to the Safety Assessment, Analysis and Plan page without saving.



15. The Safety Plan Services page will open, displaying the identified safety factor, the description why that factor was selected, and an empty Safety Services group box. Click the Insert button to insert a service. Select the appropriate Service/Activity that is being implemented to address the safety factor, enter the name of the provider or responsible person providing the service, any additional information about the service being provided, and answer the two questions about the service and provider being available. Click the Insert button again to add as many services being established to address this safety factor. When all services are entered, select Save and then Close.



16. The Service/Activity and Provider/Responsible Person displays on the Description of Safety Threats tab. The Services Available/Accessible questions now have answers pre-filled.

Safety Assessment, Analysis and Plan - Windows Internet Explorer

eWiSACWIS TM Print Spell Check RBC Help ?

General

Name: Mom Madison Worker: Caitlin M. Cake Approval Date: Type: **Prior to Case Closur** ☐ Completed

Part. Info Safety Assessment **Description of Safety Threats** Plan Analysis

Safety Threats

Specifically describe the family conditions that support the safety threats identified. If any evaluations such as Psychological, Medical/AODA evaluations are needed to understand the conditions that affect safety, describe those here.

The child is profoundly fearful of the home situation or people within the home. Row 1 of 1

Description:
Description here...

[Add/Edit Services](#)

Service/Activity	Provider/Responsible Person
Basic Parenting Assistance	person responsible
Basic Home Management/Life Skills	person responsible
Child-Oriented Activity	person responsible

Services Available/Accessible

All Needed Services/activities provided. ☒ Yes ☐ No

All Needed Services/activities/providers are available at level/time required. ☒ Yes ☐ No

Describe how GPS will manage/suppress the safety plan, including communication with the family and provider.

Options:

Done ☒ Trusted sites | Protected Mode: Off 100%

17. If both of the Services Available/Accessible questions are answered 'Yes', then document narrative for 'Describe how CPS will manage/oversee the safety plan, including communication with the family and providers.'

Safety Assessment, Analysis and Plan - Windows Internet Explorer

eWiSACWIS TM Print Spell Check Help

General

Name: Mom Madison Worker: Caitlin M. Cake Approval Date: Type: **Prior to Case Closur** ☐ Completed

Part. Info **Safety Assessment** **Description of Safety Threats** **Plan Analysis**

Description here...

[Add/Edit Services](#)

Service/Activity	Provider/Responsible Person
Basic Parenting Assistance	person responsible
Basic Home Management/Life Skills	person responsible
Child-Oriented Activity	person responsible

Services Available/Accessible

All Needed Services/activities provided. ☒ Yes ☐ No

All Needed Services/activities/providers are available at level/time required. ☒ Yes ☐ No

Describe how CPS will manage/oversee the safety plan, including communication with the family and providers.

description...

Options: **Go** **Save** **Close**

Done ☒ Trusted sites | Protected Mode: Off 100%

18. Open the two templates associated with the Safety Assessment, Analysis and Plan page: the Safety Assessment and the Safety Analysis and Plan. Check the Completed check box.

Safety Assessment, Analysis and Plan - Windows Internet Explorer

eWiSACWIS TM Print Spell Check RBC Help ?

General

Name: Mom Madison Worker: Caitlin M. Cake Approval Date: Type: Prior to Case Closur ☐ Completed

Part. Info **Safety Assessment** **Description of Safety Threats** **Plan Analysis**

Child Information

Child Name	DOB
Madison, Son	05/05/2004
Madison, Daughter	02/02/2006

Add/Edit

Parent/Caregiver Information

Parent/Caregiver Name	DOB
Madison, Mom	11/27/1979
Madison, Dad	02/21/1972

Add/Edit

Options: Save Close

Done

Trusted sites | Protected Mode: Off 100%

19. If you do not open the text templates, the following message will pop-up when after you check the Completed checkbox and click Save. Ignore will continue saving and Return will allow you to open the text templates and then save.

eWiSACWIS -- Webpage Dialog

Please make sure that you have opened all templates that you wish to be viewable at a later date. Click "Return" to go back and create the template(s). Click "Ignore" to save the page now. Any templates you have not opened will be unavailable for future viewing after approval.

20. From the Options drop-down, select Approval and click 'Go.'

The screenshot shows the eWiSACWIS web application running in a Windows Internet Explorer browser. The page title is "Safety Assessment, Analysis and Plan - Windows Internet Explorer". The application header includes the eWiSACWIS logo and navigation links: TM, Print, Spell Check, and Help. The main content area is titled "General" and contains the following information:

- Name: Mom Madison
- Worker: Caitlin M. Cake
- Approval Date:
- Type: Prior to Case Closure (dropdown menu)
- ☒ Completed

Below this information are two tabs: "Part. Info" and "Safety Assessment". The "Safety Assessment" tab is active and contains two sections:

- Child Information**

Child Name	DOB
Madison, Son	05/05/2004
Madison, Daughter	02/02/2006

Add/Edit
- Parent/Caregiver Information**

Parent/Caregiver Name	DOB
Madison, Mom	11/27/1979
Madison, Dad	02/21/1972

Add/Edit

At the bottom of the page, there is an "Options:" dropdown menu with a "Go" button. The dropdown menu is open, showing the following options:

- Actions
- Approval (highlighted)
- Text
- Safety Assessment
- Safety Analysis and Plan

At the bottom right of the page, there are "Save" and "Close" buttons. The browser status bar at the bottom shows "Trusted sites | Protected Mode: Off" and a zoom level of 100%.

21. Select the Approve radio button and click Continue to return to the Safety Assessment, Analysis and Plan. If Approve cannot be selected, verify the Completed checkbox was checked on the Safety Assessment, Analysis and Plan page and that all errors have been corrected. On the Safety Assessment, Analysis and Plan page, click Save to send the approval to the supervisor.